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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Operations School
 VIA : Acting Chief, Headquarters Training
 FROM : Chief Instructor, Clandestine Services
 Review Course
 SUBJECT: Final Course Report -
 Clandestine Services Review No. 26

DATE: 6 October 1959

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1. Synopsis: Subject course was given 14-25 September 1959 and forty-four students were in attendance. Of the five women and thirty-nine men all but ten were returnees to Headquarters.

2. Student Breakdown: The following is a breakdown by area division, grade, and career designation:

<u>Area</u>	<u>Grade</u>	<u>Career Designation</u>
WE- - - -1	GS-15 3	DI- - -20
EE- - -12	GS-14 7	DP- - -9
FE- - -9	GS-13 12	DS- - -2
SR- - -4	GS-12 9	DA- - -1
TSS - - -5	GS-11 5	DT- - -4
■ - - -1	GS-9 4	SA- - -3
OTR - - -3	GS-8 1	ST- - -1
PP Staff-1	GS-7 1	D- - -4
CI Staff-4	GS-6 1	
RID - - -1	Colonel 1	
O-DD/S- -1		
Cable S.-2		

3. Program: There were sixty-five guest speakers in the course and, with one or two exceptions, their presentations were timely, interesting, and informative. Due to priorities and illnesses there were fourteen changes in speakers. The substitute speakers performed ably.

4. Student Performance: Students were punctual and attentive. They asked many questions and maintained a high level of interest throughout the course.

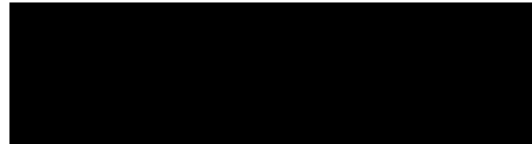
5. Student Critiques: Specific constructive criticisms of the course were few. The predominant criticism concerned the short period of time allowance for lunch and the difficulty of crossing Independence Avenue after 1700 hours. Both of these criticisms are valid and will be corrected.

6. Recommendations:

a. Conduct future courses in the auditorium even though enrollment be curtailed or additional courses be given. Reason: Acoustics are very poor for the average speaker in Room 136, poor facilities for visual aids and much noise from passing aircraft.

b. Increase break periods between lectures from ten minutes to fifteen minutes. Reason: Many speakers run a few minutes over time. This cuts into the students' break period and is bad for morale. Also, increase lunch period from one hour to one hour and fifteen minutes. The difficulty of getting to the cafeteria, getting served and getting back within the hour would be corrected by this additional fifteen minutes. Further, conclude final lecture at 1630 hours instead of 1700 hours. The problem of crossing Independence Avenue would be resolved by having the last speaker of the day end his lecture at 1630 hours and set up the final one half hour as a study period. All of these changes can be done by adjusting the time sequence in the schedule. All of the course content will remain the same.

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Attachments

1. Course Schedule
2. Roster of Students